Community Readiness Questionnaire

When considering whether to form an action team and use the ACT on Alzheimer's® Dementia Friendly Communities Toolkit, first determine whether your community is ready for such a broad undertaking by answering the following questions. Ideally, to move forward, your community will meet all or most of the following criteria.

**1)** Can you identify several organizations and individuals who are willing to be involved in a community process to collectively address how to become dementia friendly?

\_\_\_ Yes \_\_\_ No \_\_\_ Maybe, with these conditions/exceptions:

**2)** Does your community have an influencer/champion\* who is inspired and invested in being involved in a community process to collectively address how to become dementia friendly?

\_\_\_ Yes \_\_\_ No \_\_\_ Maybe, with these conditions/exceptions:

*\* An influencer or champion is one or more people who are committed to starting a conversation with key community leaders about preparing for dementia and forming an action team. The champion will bring a community call to action to various stakeholders and will review the toolkit with them to determine whether the community is ready to use the toolkit and process.*

*The champion could come from one of these sectors: 1) Local business; 2) Caregiver services and supports; 3) Health care; 4) Local government; 5) Senior Service/Social Service organizations. Key capabilities of a champion include organizational, group facilitation, analytical, and communication skills, as well as leadership and an inclusive nature in working with diverse groups.*

**3)** Has your community shown an interest in Alzheimer’s and related dementia-awareness initiatives in the past, specifically through involvement in local or regional awareness efforts or related initiatives?

\_\_\_ Yes \_\_\_ No \_\_\_ Maybe, with these conditions/exceptions:

**4)** Does your community have an existing coalition or group of committed individuals organized around a public health or social issue? (This coalition could serve as a sponsor or convener for building an action team. Review the toolkit’s Convene phase resources for guidance on building your action team <http://www.actonalz.org/convene>.)

\_\_\_ Yes \_\_\_ No \_\_\_ Maybe, with these conditions/exceptions:

**5)** The process for becoming dementia friendly takes approximately 12 months and is ongoing.

After the Convene phase, the process then engages the community through a community assessment, followed by analyzing assessment data, and then developing and implementing an action plan that addresses the community’s top dementia-friendly priorities. Do you believe your group can follow and accomplish this process?

\_\_\_ Yes \_\_\_ No \_\_\_ Maybe, with these conditions/exceptions:

**6)** You need the following resources and support to form an action team or to complete the current dementia readiness effort underway. Which do you have in place and which do you need to find?

*Have Need*

\_\_\_ \_\_\_ Funding to help the community undertake initial convening and

coordination efforts

\_\_\_ \_\_\_ Help identifying key leaders and influencers in the community

\_\_\_ \_\_\_ Help hosting a community meeting to kick off your dementia-friendly effort

\_\_\_ \_\_\_ Technical assistance (e.g., convene a team, develop a work plan, complete the

community assessment, goal setting, and implementation planning)

\_\_\_ \_\_\_ Administrative assistance (e.g., managing email lists, meeting support)

\_\_\_ \_\_\_ Help with data input and management (e.g., questionnaires)

\_\_\_ \_\_\_ Support for supplies (e.g., paper, ink, printing, postage, envelopes,

meeting supplies, food)

\_\_\_ \_\_\_ Meeting space

\_\_\_ \_\_\_ Help holding a community event to share findings from the community

assessment and to engage the community in setting priority goals

\_\_\_ \_\_\_ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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